

Cromwell Fire District

2018 - 2019 Proposed Budget

May 22, 2018

Cromwell Fire District
2018 - 2019 Proposed Budget
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**Cromwell Fire District
2018 - 2019 Proposed Budget
Overall Summary**

	<u>General Fund</u>	<u>Water Fund</u>	<u>Total</u>
Total Revenues	4,300,707 *	2,219,201	6,519,908
Total Expenses	<u>(3,492,286)</u>	<u>(1,531,836)</u>	<u>(5,024,122)</u>
Subtotal	808,421	687,365	1,495,786
Transfers In / (Out)	(228,849)	(20,404)	(249,253)
Debt Service (Principal & Interest)	<u>(579,572)</u>	<u>(666,961)</u>	<u>(1,246,533)</u>
Total Surplus / (Deficit)	<u><u>(0)</u></u>	<u><u>(0)</u></u>	<u><u>(0)</u></u>

* Note: General Fund revenue includes a proposed mill rate increase from 2.25 mills to 2.5 mills

General Fund

**Cromwell Fire District
2018 - 2019 Proposed Budget
General Fund - Summary**

			2018 - 2019 Proposed Budget
Description	Actual 2016-2017	2017-2018 Budget	Executive Committee
TOTAL GENERAL FUND REVENUE	3,560,119	3,691,398	4,300,707
TOTAL TAX COLLECTOR	75,205	86,545	73,000
TOTAL COMMISSION EXPENSES	15,714	16,000	16,000
TOTAL COMPUTER OPERATIONS	92,229	90,922	88,603
TOTAL ADMINISTRATIVE ACCOUNT	358,133	348,951	407,612
TOTAL OFFICE OF THE CHIEF	152,110	190,850	196,227
TOTAL EMS/Fire OPERATIONS	925,695	924,650	954,612
TOTAL SIGNALS & ALARMS	1,333	7,000	11,650
TOTAL FIRE MARSHAL	183,775	180,276	201,500
TOTAL COMMUNICATIONS CENTER	367,774	380,000	437,766
TOTAL BUILDINGS & GROUNDS	211,785	167,950	157,656
TOTAL VOLUNTEER TRAINING	19,234	14,600	28,500
TOTAL INSURANCE AND BENEFITS	687,647	765,684	770,490
TOTAL DEBT SERVICE	278,795	269,580	579,572
TOTAL APPARATUS & EQUIPMENT	188,082	159,890	148,670
Operating Transfers Out	-	88,500	228,849
TOTAL REVENUES	3,560,119	3,691,398	4,300,707
TOTAL EXPENSES	3,557,510	3,691,398	4,300,707
Revenue Over / (Under) Expenses	2,608	-	(0)

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* Note: General Fund revenue includes a proposed mill rate increase from 2.25 mills to 2.5 mills

**Cromwell Fire District
2018 - 2019 Proposed Budget
General Fund - Detail**

**2018 - 2019
Proposed Budget**

Account Number	Description	Actual 2016-2017	2017-2018 Budget	Executive Committee
01	General Fund			
01 4100	Property Taxes-Current Year	2,716,829	2,755,000	3,569,207 *
01 4110	Property Tax-Prior Year	18,786	14,000	11,000
01 4120	Interest on Property Taxes	7,976	9,000	6,000
01 4130	Liens on Property Taxes	120	(1,200)	-
01 4350	EMS Billing	669,333	680,000	675,000
01 4200	State Grants	1,832	1,500	1,500
01 4250	Other Grants	2,500	-	-
01 4251	State Training Reimbursements	-	-	-
01 4252	FD Training Classes	2,466	500	500
01 4300	Interest Income	4,310	2,000	4,000
01 4450	Revenue Fire Marshal's Office	2,355	1,000	500
01 4900	Miscellaneous Revenue	32,389	9,000	9,000
01 4930	Employee Insurance Contribution	21,224	21,000	24,000
01 4995	Operating Transfers In	80,000	199,598	-
	TOTAL GENERAL FUND REVENUE	3,560,119	3,691,398	4,300,707
01100	Tax Collector			
01100 5805	Operating Expenses	75,205	86,545	73,000
	TOTAL TAX COLLECTOR	75,205	86,545	73,000
01101	Commission Expense			
01101 5805	Operating Expenses	15,714	16,000	16,000
	TOTAL COMMISSION EXPENSES	15,714	16,000	16,000
01103	Computer Operations			
01103 5105	Payroll (Less Water Division Share)	42,621	44,506	41,908
01103 5680	Non-Capital Equipment	3,599	4,500	4,500
01103 5805	Operating Expenses	46,009	41,916	42,194
	TOTAL COMPUTER OPERATIONS	92,229	90,922	88,603
01104	Administrative Account			
01104 5105	Admin Payroll (less Water Div share)	133,437	140,451	158,862
01104 5320	Professional Fees	131,260	113,500	154,750
01104 5370	EMS Billing Services	58,798	60,000	60,000
01104 5620	West Street Utilities	12,525	14,000	14,000
01104 5805	Operating Expenses	6,970	6,000	6,000
01104 5811	Payroll Services	15,143	15,000	14,000
	TOTAL ADMINISTRATIVE ACCOUNT	358,133	348,951	407,612
01110	Office of the Fire Chief			
01110 5105	Payroll	133,778	163,500	170,227
01110 5319	Professional Fees	-	10,000	8,000
01110 5355	Recruitment & Morale	2,653	6,700	8,500
01110 5805	Operating Expenses	15,678	10,650	9,500
	TOTAL OFFICE OF THE CHIEF	152,110	190,850	196,227
01116	EMS/Fire Operations			
01116 5105	Payroll	457,648	450,000	450,000
01116 5106	Shift Coverage	145,050	140,000	148,000
01116 5110	Volunteer Point System	104,910	114,000	118,000
01116 5112	Payroll-Special Services	17,919	8,400	8,500
01116 5371	Paramedic Fees	41,335	37,000	38,000
01116 5372	Other Expenditures-Volunteer Stipend	50,500	60,000	60,000
01116 5373	Contribution-Volunteer Pension Fund	60,438	50,000	55,000

**Cromwell Fire District
2018 - 2019 Proposed Budget
General Fund - Detail**

				2018 - 2019 Proposed Budget
Account Number	Description	Actual 2016-2017	2017-2018 Budget	Executive Committee
01116 5380	Medicals & Physicals	1,970	7,500	7,000
01116 5381	Volunteer Medical/Physicals	7,446	14,000	14,000
01116 5611	Consumable Supplies-EMS	15,381	16,150	26,862
01116 5612	Consumable Supplies-Fire	6,151	8,000	7,300
01116 5614	Oxygen	2,937	6,000	5,500
01116 5670	Uniforms	10,839	6,500	8,950
01116 5680	Non Capital Equipment	3,171	7,100	7,500
	TOTAL EMS/Fire OPERATIONS	925,695	924,650	954,612
01120	Signals & Alarms			
01120 5680	Non-Capital Equipment	-	5,000	5,000
01120 5805	Operating Expenses	1,333	2,000	6,650
	TOTAL SIGNALS & ALARMS	1,333	7,000	11,650
01121	Fire Marshal			
01121 5105	Payroll	162,186	158,137	180,000
01121 5460	Public Education & Fire Prevention	300	450	500
01121 5680	Non Capital Equipment	-	-	3,000
01121 5805	Operating Expenses	21,289	21,689	18,000
	TOTAL FIRE MARSHAL	183,775	180,276	201,500
01122	Communications Center			
01122 5105	Payroll	338,715	322,000	368,780
01122 5350	Training	1,706	3,500	18,000
01122 5670	Uniforms	2,387	3,000	3,500
01122 5680	Non-Capital Equipment	1,698	7,500	4,500
01122 5805	Operating Expenses	23,269	44,000	42,986
	TOTAL COMMUNICATIONS CENTER	367,774	380,000	437,766
01140	Buildings & Grounds			
01140 5105	Payroll	60,162	48,750	31,006
01140 5430	Repairs & Maintenance	50,210	26,500	31,100
01140 5451	Repairs & Maintenance - Court Street	10,044	7,400	9,500
01140 5452	Repairs & Maintenance - West Street	6,082	9,800	9,800
01140 5453	Repairs & Maintenance - Coles Road	11,615	4,800	5,750
01140 5621	Utilities-Court St	37,058	32,000	36,000
01140 5622	Utilities-West St	10,024	12,000	10,000
01140 5623	Utilities-Coles Rd	25,422	25,000	23,000
01140 5670	Uniforms	209	1,000	800
01140 5805	Operating Expenses	958	700	700
	TOTAL BUILDINGS & GROUNDS	211,785	167,950	157,656
01160	Training			
01160 5350	Training	15,522	12,500	24,500
01160 5351	Career Training	3,712	2,100	4,000
	TOTAL VOLUNTEER TRAINING	19,234	14,600	28,500
01220	Insurance and Benefits			
01220 5200	Payroll Tax Expense	129,024	130,589	135,799
01220 5210	Unemployment Compensation	5,825	7,000	7,000
01220 5230	Worker's Compensation Insurance	75,668	67,000	70,000
01220 5240	Dental Insurance	17,294	13,800	16,000
01220 5260	Medical Insurance	268,749	370,000	340,000
01220 5270	Life Insurance	5,254	5,000	5,000
01220 5290	Pension-Employer	51,559	42,295	43,691
01220 5291	Pension-MERS	84,247	75,000	96,000

**Cromwell Fire District
2018 - 2019 Proposed Budget
General Fund - Detail**

				2018 - 2019 Proposed Budget
Account Number	Description	Actual 2016-2017	2017-2018 Budget	Executive Committee
01220 5520	Property/Liability Insurance	50,027	55,000	57,000
	TOTAL INSURANCE AND BENEFITS	687,647	765,684	770,490
01260	Debt Service			
01260 5910	Debt Service-Interest	50,938	41,723	93,415
01260 5920	Debt Service-Principal	227,857	227,857	486,157
	TOTAL DEBT SERVICE	278,795	269,580	579,572
01300	Apparatus & Equipment			
01300 5105	Payroll	73,846	55,500	38,070
01300 5420	Repairs & Maintenance-Equipment	13,822	22,540	20,550
01300 5425	Repairs & Maintenance-Radios	-	5,000	10,250
01300 5430	Repairs & Maintenance-Vehicles	58,190	37,800	42,800
01300 5611	Consumable Supplies	23,015	8,000	12,900
01300 5613	Fuel/Oil	12,218	20,000	15,000
01300 5670	Uniforms	877	750	800
01300 5680	Non-Capital Equipment	5,458	8,500	6,500
01300 5805	Operating Expenses	656	1,800	1,800
	TOTAL APPARATUS & EQUIPMENT	188,082	159,890	148,670
	Capital			
01402 5990	Operating Transfers Out	-	88,500	228,849
	TOTAL REVENUES	3,560,119	3,691,398	4,300,707
	TOTAL EXPENSES	3,557,510	3,691,398	4,300,707
	Revenue Over / (Under) Expenses	2,608	-	(0)

* Note: General Fund revenue includes a proposed mill rate increase from 2.25 mills to 2.5 mills

**Cromwell Fire District
2018 - 2019 Proposed Budget
Equipment Reserve Fund**

2018 - 2019 Proposed Budget

Description	2017-2018 Budget	Exec Committee 2018-2019
Major Apparatus Repairs	15,000	12,000
West Street Truck Bay Heater Upgrade	-	20,000
Turn out Gear Replacement	30,000	10,000
Coles Road Masonry Repairs (building and entry wall)	5,000	5,000
Fire Hose replacement	4,000	
SCBA Upgrade (6 SCBA)	30,000	
Hurst Tool Replacement	-	20,000
Lift Gate replacement - Utility 1	3,400	
R-1 replacement	-	75,000
radio replacement	50,000	
Emergency Fire Dispatch Software (Communications)	48,000	
Scott SCBA replacement of expired bottles		27,000
Forcible entry training door reusable prop		7,000
Automatic External Defib EMT / CPR Trainer devices		2,100
Outfit mechanic truck with tool boxes		2,000
Radio System upgrade (less items listed below)		2,583,000
Radio system upgrade funding source - bonding		(2,583,000)
login recorder, pagers and cases		177,000
construction of 6 new radio voting sites		240,000
Facilities Maintenance Program		27,478
Transfer from Firehouse Renovation Fund (Fund 32)		(14,518)
Transfer from Training Facility Fund (Fund 30)		24,438
Transfer from West St Complex Fund (Fund 33)		(31,269)
Transfer from Court St Addition Fund (Fund 36)		(10,265)
Transfer from Tower Fund	(48,000)	(301,097)
Close Out-Balance from Completed Projects	(48,900)	(63,019)
Transfer from General Fund	88,500	228,849

Water Division Enterprise Fund

**Cromwell Fire District
2018 - 2019 Proposed Budget
Water Division Enterprise Fund - Summary**

			2018 - 2019 Proposed Budget
Description	Actual 2016-2017	2017-2018 Budget	Executive Committee
TOTAL WATER DIVISION REVENUE	2,371,913	2,135,850	2,216,701
TOTAL PAYROLL	474,312	531,750	598,827
TOTAL POWER AND PUMPING	218,222	227,500	218,500
TOTAL TREATMENT	72,328	87,000	92,000
TOTAL TRANSMISSION & DISTRIBUTION	47,433	75,000	101,230
TOTAL OTHER OPERATING EXPENSES	160,503	54,350	42,500
TOTAL GENERAL ADMINISTRATION	452,950	478,889	478,779
DEBT SERVICE - INTEREST	77,021	102,777	83,473
TOTAL CAPITAL	46,275	19,891	20,404
TOTAL REVENUES	2,371,913	2,135,850	2,216,701
TOTAL EXPENSES	1,549,044	1,577,157	1,635,713
Revenue Over / (Under) Expenses	822,869	558,693	580,988
Other Budgetary Transactions			
Debt Service Principal	(587,143)	(577,143)	(583,488)
Contribution from Assessments	29,676	18,450	2,500
Net Results from Operations	265,401	-	(0)

**Cromwell Fire District
2018 - 2019 Proposed Budget
Water Division Enterprise Fund - Detail**

2018 - 2019 Proposed Budget
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Account Number	Description	Actual 2016-2017	2017-2018 Budget	Executive Committee
05	Water Fund			
05 4140	Interest Income On Assessment	19,686	750	500
05 4150	Interest on Receivables	22,189	24,000	26,000
05 4200	State Grants	25,000	-	
05 4300	Interest Income	4,310	2,000	4,000
05 4400	Metered Sales To General Public	1,925,601	1,900,000	1,949,701
05 4402	Sales to Other Districts	78,511	40,000	40,000
05 4405	Seasonal & Hydrant Sales	141,061	120,000	140,000
05 4410	Miscellaneous Service Revenues	14,621	20,000	20,000
05 4411	Connection Charges/Inspections	25,024	15,000	22,500
05 4900	Miscellaneous Non-operating Revenue	104,957	3,000	3,000
05 4930	Employee Insurance Contribution	4,953	5,100	5,000
05 4990	Administrative Costs-Other Funds	6,000	6,000	6,000
	TOTAL WATER DIVISION REVENUE	2,371,913	2,135,850	2,216,701
05901	Payroll			
05901 5105	TOTAL PAYROLL	474,312	531,750	598,827
05902	Power and Pumping			
05902 5434	Maint. of Structures & Improvements	156	4,000	3,000
05902 5435	Maint. of Pumping Equipment	20,623	22,000	18,000
05902 5620	Power	196,503	200,000	180,000
05902 5800	Other Expenditures	940	1,500	17,500
	TOTAL POWER AND PUMPING	218,222	227,500	218,500
05903	Treatment			
05903 5630	Chlorine	9,863	12,000	12,000
05903 5631	Aqua-Mag	19,936	23,000	23,000
05903 5632	Fluoride	15,929	17,000	17,000
05903 5805	Operating Expenses	26,600	35,000	40,000
	TOTAL TREATMENT	72,328	87,000	92,000
05904	Transmission & Distribution			
05904 5319	Outside Services	12,920	10,000	20,000
05904 5436	Maint. of Reservoir	5,743	5,000	25,230
05904 5437	Maint. of Trans & Distr Main	12,968	20,000	15,000
05904 5438	Maint. of Services	9,324	25,000	25,000
05904 5439	Maint. of Meters	2,344	5,000	6,000
05904 5440	Maint. of Hydrants	4,134	10,000	10,000
	TOTAL TRANSMISSION & DISTRIBUTION	47,433	75,000	101,230
05908	Other Operating Expenses			
05908 5621	Utilities	7,706	8,100	8,500
05908 5802	Uniforms	4,408	4,250	4,000
05908 5880	Truck & Garage Expense	148,389	42,000	30,000
	TOTAL OTHER OPERATING EXPENSES	160,503	54,350	42,500
05907	General Administration			
05907 5200	Payroll Tax Expense	35,343	40,679	45,810
05907 5210	Unemployment Compensation	-	1,000	1,000
05907 5230	Worker's Compensation Insurance	18,917	17,000	17,000
05907 5240	Dental Insurance	5,463	6,600	8,000
05907 5260	Medical Insurance	127,161	180,000	170,000
05907 5270	Life Insurance	1,870	2,000	2,000

**Cromwell Fire District
2018 - 2019 Proposed Budget
Water Division Enterprise Fund - Detail**

2018 - 2019 Proposed Budget
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Account Number	Description	Actual 2016-2017	2017-2018 Budget	Executive Committee
05907 5290	Pension-Employer	28,893	32,695	31,887
05907 5319	Outside Services	3,804	5,000	5,000
05907 5320	Professional Fees	110,393	70,500	74,750
05907 5520	Property/Liability Insurance	27,587	26,000	27,000
05907 5610	Office Operations Expense	7,240	7,000	7,000
05907 5615	Tele-communications	9,475	9,000	9,000
05907 5621	West Street Utilities	11,128	12,000	12,000
05907 5805	Computer Operations	50,233	56,715	55,931
05907 5811	Payroll Services	565	700	600
05907 7141	Postage	3,184	2,000	1,800
05907 7142	Utility Billing Services	11,694	10,000	10,000
	TOTAL GENERAL ADMINISTRATION	452,950	478,889	478,779
05907 5910	Debt Service-Interest	77,021	102,777	83,473
05908	Capital			
05908 5990	Transfer Water Capital Fund	46,275	19,891	20,404
	TOTAL CAPITAL	46,275	19,891	20,404
	TOTAL REVENUES	2,371,913	2,135,850	2,216,701
	TOTAL EXPENSES	1,549,044	1,577,157	1,635,713
	Revenue Over / (Under) Expenses	822,869	558,693	580,988
	Other Budgetary Transactions			
05 2505	Debt Service Principal	(587,143)	(577,143)	(583,488)
05 1308, 1311	Contribution from Assessments	29,676	18,450	2,500
	Net Results from Operations	265,401	-	(0)

**Cromwell Fire District
2018 - 2019 Proposed Budget
Water Capital Fund**

2018 - 2019 Proposed Budget

Description	2017-2018 Budget	Exec Committee 2018-2019
Meters	\$ 40,000	\$ 40,000
VFD's for Wells 3 & 4 (includes electrician)	108,000	
Distribution Study (last done in 2001, should be every 10-15 years)	40,000	
Chem-Feed Transfer switch replacement	20,000	
Well 4 - Spare 250HP motor	21,000	
2017 Ford F-250 4x4	28,200	
Fisher 8'6" plow	6,300	
Whelen light bar	3,000	
Husqvarna walksaw	7,500	
Additional VFD for wells		50,000
Engineering services (water tank inspection)		26,000
Close Out-Balance from Completed Projects	(254,109)	(95,596)
Transfer from Water Division Enterprise Fund	\$ 19,891	\$ 20,404