

Cromwell Fire District

2016 - 2017 Proposed Budget

April 21, 2016

Cromwell Fire District
2016 - 2017 Proposed Budget
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**Cromwell Fire District
2016 - 2017 Proposed Budget
Overall Summary**

	<u>General Fund</u>	<u>Water Fund</u>	<u>Total</u>
Total Revenues	3,595,827	2,165,006	5,760,833
Total Expenses	(3,316,195)	(1,429,277)	(4,745,472)
Subtotal	279,632	735,729	1,015,361
Transfers In / (Out)	-	(46,275)	(46,275)
Debt Service (Principal & Interest)	(278,795)	(688,481)	(967,275)
Total Surplus / (Deficit)	<u>838</u>	<u>973</u>	<u>1,811</u>

General Fund

**Cromwell Fire District
2016 - 2017 Proposed Budget
General Fund - Summary**

Description	Actual 2014-2015	2015 - 2016 Budget	Request 2016-2017	Executive Director	Executive Committee
TOTAL GENERAL FUND REVENUE	3,420,499	3,484,500	-	3,585,827	3,595,827
TOTAL TAX COLLECTOR	45,782	46,000	113,500	75,000	75,000
TOTAL COMMISSION EXPENSES	9,823	10,000	16,000	16,000	16,000
TOTAL COMPUTER OPERATIONS	66,237	92,289	89,242	84,622	85,222
TOTAL ADMINISTRATIVE ACCOUNT	295,825	317,000	351,875	343,500	345,525
TOTAL OFFICE OF THE CHIEF	182,839	168,600	176,200	157,300	159,400
TOTAL EMS/FIRE OPERATIONS	876,556	936,000	977,500	894,500	894,500
TOTAL SIGNALS & ALARMS	32,370	6,500	35,730	6,500	6,500
TOTAL FIRE MARSHAL	175,902	165,505	183,505	172,855	175,135
TOTAL COMMUNICATIONS CENTER	330,812	349,000	407,000	352,000	352,000
TOTAL BUILDINGS & GROUNDS	228,654	238,970	279,400	233,300	234,260
TOTAL VOLUNTEER TRAINING	29,167	30,000	30,000	25,000	25,000
TOTAL INSURANCE AND BENEFITS	753,724	744,373	765,379	760,406	761,096
TOTAL DEBT SERVICE	348,415	341,880	278,795	278,795	278,795
TOTAL APPARATUS & EQUIPMENT	184,278	180,000	213,250	185,500	186,558
TOTAL MISCELLANEOUS	2,605	5,000	-	-	-
Operating Transfers Out	200,000	50,000	232,534	(0)	(0)
TOTAL REVENUES	3,420,499	3,484,500	-	3,585,827	3,595,827
TOTAL EXPENSES	3,762,988	3,681,117	4,149,910	3,585,277	3,594,990
Revenue Over / (Under) Expenses	(342,489)	(196,617)	(4,149,910)	550	838

**Cromwell Fire District
2016 - 2017 Proposed Budget
General Fund - Detail**

Account Number	Description	Actual 2014-2015	2015 - 2016 Budget	Request 2016-2017	Executive Director	Executive Committee
01	General Fund					
01 4100	Property Taxes-Current Year	2,671,487	2,685,000		2,696,764	2,696,764
01 4110	Property Tax-Prior Year	11,772	15,000		15,000	15,000
01 4120	Interest on Property Taxes	12,734	12,000		12,000	12,000
01 4130	Liens on Property Taxes	(1,104)	(1,500)		(1,500)	(1,500)
01 4350	EMS Billing	670,405	725,000		710,000	710,000
01 4200	State Grants	1,723	1,500		1,500	1,500
01 4251	State Training Reimbursements	-	-		-	-
01 4252	FD Training Classes	-	500		500	500
01 4300	Interest Income	1,812	1,000		1,000	1,000
01 4450	Revenue Fire Marshal's Office	890	1,000		1,000	1,000
01 4900	Miscellaneous Revenue	9,619	10,000		7,500	7,500
01 4930	Employee Insurance Contribution	41,162	35,000		26,063	26,063
01 4995	Operating Transfers In	-	-		116,000	126,000
	TOTAL GENERAL FUND REVENUE	3,420,499	3,484,500	-	3,585,827	3,595,827
01100	Tax Collector					
01100 5805	Operating Expenses	45,782	46,000	113,500	75,000	75,000
	TOTAL TAX COLLECTOR	45,782	46,000	113,500	75,000	75,000
01101	Commission Expense					
01101 5805	Operating Expenses	9,823	10,000	16,000	16,000	16,000
	TOTAL COMMISSION EXPENSES	9,823	10,000	16,000	16,000	16,000
01103	Computer Operations					
01103 5105	Payroll (Less Water Division Share)	37,129	39,000	40,000	40,000	40,600
01103 5680	Non-Capital Equipment	-	3,000	6,500	4,000	4,000
01103 5805	Operating Expenses	29,108	50,289	42,742	40,622	40,622
	TOTAL COMPUTER OPERATIONS	66,237	92,289	89,242	84,622	85,222
01104	Administrative Account					
01104 5105	Admin Payroll (Less Water Div Share)	124,388	135,000	138,375	135,000	137,025
01104 5318	Administrative Fee-Water Department	-	-	-	-	-
01104 5320	Professional Fees	77,125	85,000	118,500	113,500	113,500
01104 5370	EMS Billing Services	62,474	60,000	60,000	60,000	60,000
01104 5620	West Street Utilities	13,677	15,000	15,000	15,000	15,000
01104 5805	Operating Expenses	5,379	7,000	5,000	5,000	5,000
01104 5811	Payroll Services	12,782	15,000	15,000	15,000	15,000
	TOTAL ADMINISTRATIVE ACCOUNT	295,825	317,000	351,875	343,500	345,525

**Cromwell Fire District
2016 - 2017 Proposed Budget
General Fund - Detail**

Account Number	Description	Actual 2014-2015	2015 - 2016 Budget	Request 2016-2017	Executive Director	Executive Committee
01110	Office of the Fire Chief					
01110 5105	Payroll	141,079	141,000	151,000	140,000	142,100
01110 5319	Professional Fees	12,868	1,500	3,000	-	-
01110 5355	Recruitment & Morale	6,446	7,000	6,700	6,700	6,700
01110 5805	Operating Expenses	22,446	19,100	15,500	10,600	10,600
	TOTAL OFFICE OF THE CHIEF	182,839	168,600	176,200	157,300	159,400
01116	EMS/Fire Operations					
01116 5105	Payroll	391,569	422,000	410,000	400,000	400,000
01116 5106	Shift Coverage	139,575	130,000	155,000	140,000	140,000
01116 5110	Volunteer Point System	131,025	110,000	130,000	114,000	114,000
01116 5112	Payroll-Special Services	5,751	10,000	7,000	7,000	7,000
01116 5371	Paramedic Fees	25,559	23,000	23,000	37,000	37,000
01116 5372	Other Expenditures-Volunteer Stipend	70,000	70,000	65,000	60,000	60,000
01116 5373	Contribution-Volunteer Pension Fund	53,000	100,000	100,000	60,000	60,000
01116 5380	Medicals & Physicals	2,525	10,000	9,000	9,000	9,000
01116 5381	Volunteer Medical/Physicals	7,705	20,000	20,000	20,000	20,000
01116 5611	Consumable Supplies-EMS	27,300	15,000	25,500	22,000	22,000
01116 5612	Consumable Supplies-Fire	6,242	4,000	7,000	5,500	5,500
01116 5614	Oxygen	2,815	3,500	5,000	4,000	4,000
01116 5670	Uniforms	8,443	13,000	11,500	10,500	10,500
01116 5680	Non Capital Equipment	5,047	5,500	9,500	5,500	5,500
	TOTAL EMS/FIRE OPERATIONS	876,556	936,000	977,500	894,500	894,500
01120	Signals & Alarms					
01120 5680	Non-Capital Equipment	6,197	6,500	6,500	5,000	5,000
01120 5805	Operating Expenses	26,173	-	29,230	1,500	1,500
	TOTAL SIGNALS & ALARMS	32,370	6,500	35,730	6,500	6,500
01121	Fire Marshal					
01121 5105	Payroll	152,440	152,000	160,000	152,000	154,280
01121 5460	Public Education & Fire Prevention	2,994	900	-	-	-
01121 5680	Non Capital Equipment	53	-	-	-	-
01121 5805	Operating Expenses	20,416	12,605	23,505	20,855	20,855
	TOTAL FIRE MARSHAL	175,902	165,505	183,505	172,855	175,135
01122	Communications Center					
01122 5105	Payroll	287,285	322,000	355,000	322,000	322,000

**Cromwell Fire District
2016 - 2017 Proposed Budget
General Fund - Detail**

Account Number	Description	Actual 2014-2015	2015 - 2016 Budget	Request 2016-2017	Executive Director	Executive Committee
01122 5350	Training	368	3,500	3,500	2,000	2,000
01122 5670	Uniforms	830	3,000	3,500	2,500	2,500
01122 5680	Non-Capital Equipment	9,601	10,000	10,000	7,500	7,500
01122 5805	Operating Expenses	32,728	10,500	35,000	18,000	18,000
	TOTAL COMMUNICATIONS CENTER	330,812	349,000	407,000	352,000	352,000
01140	Buildings & Grounds					
01140 5105	Payroll	59,183	64,000	65,600	64,000	64,960
01140 5430	Repairs & Maintenance	82,463	68,470	107,100	87,600	87,600
01140 5621	Utilities-Court St	40,027	35,000	35,000	30,000	30,000
01140 5622	Utilities-West St	12,288	35,000	35,000	25,000	25,000
01140 5623	Utilities-Coles Rd	33,456	35,000	35,000	25,000	25,000
01140 5670	Uniforms	191	1,000	1,000	1,000	1,000
01140 5805	Operating Expenses	1,046	500	700	700	700
	TOTAL BUILDINGS & GROUNDS	228,654	238,970	279,400	233,300	234,260
01160	Training					
01160 5350	Training	23,457	25,000	25,000	20,000	20,000
01160 5351	Career Training	5,710	5,000	5,000	5,000	5,000
	TOTAL VOLUNTEER TRAINING	29,167	30,000	30,000	25,000	25,000
01220	Insurance and Benefits					
01220 5200	Payroll Tax Expense	123,620	127,373	133,915	125,942	126,632
01220 5210	Unemployment Compensation	17,416	10,000	5,000	5,000	5,000
01220 5230	Worker's Compensation Insurance	59,570	60,000	65,000	65,000	65,000
01220 5240	Dental Insurance	12,221	15,000	13,800	13,800	13,800
01220 5260	Medical Insurance	372,490	370,000	373,664	373,664	373,664
01220 5270	Life Insurance	5,940	5,000	5,000	5,000	5,000
01220 5290	Pension-Employer (Town)	43,156	41,000	47,000	50,000	50,000
01220 5291	Pension-MERS	70,993	64,000	70,000	70,000	70,000
01220 5520	Property/Liability Insurance	48,317	52,000	52,000	52,000	52,000
	TOTAL INSURANCE AND BENEFITS	753,724	744,373	765,379	760,406	761,096
01260	Debt Service					
01260 5910	Debt Service-Interest	68,157	59,836	50,938	50,938	50,938
01260 5920	Debt Service-Principal	226,071	227,857	227,857	227,857	227,857
	TOTAL DEBT SERVICE	348,415	341,880	278,795	278,795	278,795
01300	Apparatus & Equipment					

**Cromwell Fire District
2016 - 2017 Proposed Budget
General Fund - Detail**

Account Number	Description	Actual 2014-2015	2015 - 2016 Budget	Request 2016-2017	Executive Director	Executive Committee
01300 5105	Payroll	72,593	70,000	71,750	70,500	71,558
01300 5420	Repairs & Maintenance-Equipment	27,136	32,000	37,000	32,500	32,500
01300 5430	Repairs & Maintenance-Vehicles	39,440	26,000	45,000	39,000	39,000
01300 5611	Consumable Supplies	2,639	14,000	18,000	11,000	11,000
01300 5613	Fuel/Oil	38,411	30,000	30,000	25,000	25,000
01300 5670	Uniforms	1,277	1,000	1,000	1,000	1,000
01300 5680	Non-Capital Equipment	1,859	4,500	8,000	4,500	4,500
01300 5805	Operating Expenses	922	2,500	2,500	2,000	2,000
	TOTAL APPARATUS & EQUIPMENT	184,278	180,000	213,250	185,500	186,558
01380	Miscellaneous					
01380 5800	Other Expenditures	2,605	5,000	-	-	-
	TOTAL MISCELLANEOUS	2,605	5,000	-	-	-
	Capital					
01402 5990	Operating Transfers Out	200,000	50,000	232,534	(0)	(0)
	TOTAL REVENUES	3,420,499	3,484,500	-	3,585,827	3,595,827
	TOTAL EXPENSES	3,762,988	3,681,117	4,149,910	3,585,277	3,594,990
	Revenue Over / (Under) Expenses	(342,489)	(196,617)	(4,149,910)	550	838

**Cromwell Fire District
2016 - 2017 Proposed Budget
Equipment Reserve Fund**

Description	Requested	Executive Director	Exec Comm & BOC
Major Equipment Repairs	10,000	-	-
Major Apparatus Repairs	15,000	-	-
West Street Truck Bay Heater Upgrade	20,000	-	-
Court Street - Relocate Lobby HVAC Vent	6,000	6,000	6,000
Turn out Gear Replacement	30,000	15,000	15,000
Coles Road Masonry Repairs (building and entry wall)	25,000	-	-
Fire Hose replacement	4,000	4,000	4,000
SCBA Upgrade (6 SCBA)	42,000	42,000	42,000
Hurst Tool Replacement	22,000	-	-
Fortinet Firewall (Computer Services)	2,619	2,619	2,619
RedNMX Inspections System (FMO)	5,915	5,915	5,915
Coles Road Roof Replacement	50,000	50,000	50,000
Close Out-Balance from Completed Projects		(125,534)	(125,534)
Total Request	232,534	(0)	(0)

Water Fund

**Cromwell Fire District
2016 - 2017 Proposed Budget
Water Division Enterprise Fund - Summary**

Description	Actual 2014-2015	2015 - 2016 Budget	Request 2016-2017	Executive Director	Executive Committee
TOTAL REVENUE	2,281,919	2,105,000	-	2,128,506	2,128,506
TOTAL PAYROLL	448,539	480,000	480,000	480,000	487,200
TOTAL POWER AND PUMPING	236,796	232,000	232,000	232,000	232,000
TOTAL TREATMENT	69,620	86,000	91,000	91,000	91,000
TOTAL TRANSMISSION & DISTRIBUTION	31,857	84,000	82,500	82,500	82,500
TOTAL OTHER OPERATING EXPENSES	68,731	59,500	53,500	52,000	52,000
TOTAL GENERAL ADMINISTRATION	431,064	504,701	493,646	484,026	484,577
Debt Service-Interest	100,001	122,583	101,338	101,338	101,338
TOTAL CAPITAL	74,000	-	255,119	54,275	46,275
TOTAL REVENUES	2,281,919	2,105,000	-	2,128,506	2,128,506
TOTAL EXPENSES	1,460,608	1,568,784	1,789,103	1,577,139	1,576,890
Revenue Over / (Under) Expenses	821,311	536,216	(1,789,103)	551,367	551,616
Other Budgetary Transactions					
Debt Service Principal	(558,929)	(582,143)	(587,143)	(587,143)	(587,143)
Contribution from Assessments	59,931	46,500		36,500	36,500
Net Results from Operations	322,313	573	(2,376,246)	724	973

**Cromwell Fire District
2016 - 2017 Proposed Budget
Water Division Enterprise Fund - Detail**

Account Number	Description	Actual 2014-2015	2015 - 2016 Budget	Request 2016-2017	Executive Director	Executive Committee
05	Water Fund					
05 4140	Interest Income On Assessment	11,396	10,000		3,000	3,000
05 4150	Interest on Receivables	23,653	24,000		24,000	24,000
05 4300	Interest Income	2,717	2,000		2,000	2,000
05 4400	Metered Sales To General Public	1,981,783	1,870,000		1,900,000	1,900,000
05 4402	Sales to Other Districts	34,948	35,000		35,000	35,000
05 4405	Seasonal & Hydrant Sales	140,009	100,000		115,000	115,000
05 4410	Miscellaneous Service Revenues	28,007	30,000		20,000	20,000
05 4411	Connection Charges/Inspections	8,944	10,000		15,000	15,000
05 4900	Miscellaneous Non-operating Revenue	31,485	3,000		3,000	3,000
05 4902	Rental Income	-	-		-	-
05 4930	Employee Insurance Contribution	12,976	15,000		5,506	5,506
05 4990	Administrative Costs-Other Funds	6,000	6,000		6,000	6,000
	TOTAL REVENUE	2,281,919	2,105,000	-	2,128,506	2,128,506
05901	Payroll					
05901 5105	TOTAL PAYROLL	448,539	480,000	480,000	480,000	487,200
05902	Power and Pumping					
05902 5434	Maint. of Structures & Improvements	1,217	5,000	5,000	5,000	5,000
05902 5435	Maint. of Pumping Equipment	18,941	20,000	20,000	20,000	20,000
05902 5620	Power	215,066	205,000	205,000	205,000	205,000
05902 5800	Other Expenditures	1,572	2,000	2,000	2,000	2,000
	TOTAL POWER AND PUMPING	236,796	232,000	232,000	232,000	232,000
05903	Treatment					
05903 5630	Chlorine	9,609	14,000	14,000	14,000	14,000
05903 5631	Aqua-Mag	23,076	23,000	23,000	23,000	23,000
05903 5632	Fluoride	11,578	19,000	19,000	19,000	19,000
05903 5805	Operating Expenses	25,357	30,000	35,000	35,000	35,000
	TOTAL TREATMENT	69,620	86,000	91,000	91,000	91,000
05904	Transmission & Distribution					
05904 5319	Outside Services	13,569	16,000	16,000	16,000	16,000
05904 5436	Maint. of Reservoir	-	7,500	7,500	7,500	7,500
05904 5437	Maint. of Trans & Distr Main	6,797	18,000	18,000	18,000	18,000
05904 5438	Maint. of Services	6,757	25,000	25,000	25,000	25,000
05904 5439	Maint. of Meters	435	7,500	6,000	6,000	6,000
05904 5440	Maint. of Hydrants	4,300	10,000	10,000	10,000	10,000
	TOTAL TRANSMISSION & DISTRIBUTION	31,857	84,000	82,500	82,500	82,500

**Cromwell Fire District
2016 - 2017 Proposed Budget
Water Division Enterprise Fund - Detail**

Account Number	Description	Actual 2014-2015	2015 - 2016 Budget	Request 2016-2017	Executive Director	Executive Committee
05908	Other Operating Expenses					
05908 5621	Utilities	5,989	12,000	6,000	6,000	6,000
05908 5802	Uniforms	3,981	5,000	5,000	3,500	3,500
05908 5880	Truck & Garage Expense	58,761	42,500	42,500	42,500	42,500
	TOTAL OTHER OPERATING EXPENSES	68,731	59,500	53,500	52,000	52,000
05907	General Administration					
05907 5200	Payroll Tax Expense	34,320	36,720	36,720	36,720	37,271
05907 5210	Unemployment Compensation	-	1,000	1,000	1,000	1,000
05907 5230	Worker's Compensation Insurance	12,614	15,000	16,500	16,500	16,500
05907 5240	Dental Insurance	6,019	7,000	6,600	6,600	6,600
05907 5260	Medical Insurance	169,738	180,000	182,470	182,470	182,470
05907 5270	Life Insurance	1,519	2,000	2,000	2,000	2,000
05907 5290	Pension-Employer	34,730	45,000	45,000	40,000	40,000
05907 5319	Outside Services	4,442	6,000	6,000	6,000	6,000
05907 5320	Professional Fees	71,580	75,500	73,500	73,500	73,500
05907 5520	Property/Liability Insurance	20,618	23,000	23,000	23,000	23,000
05907 5610	Office Operations Expense	6,137	13,000	7,000	7,000	7,000
05907 5615	Tele-communications	9,324	15,000	9,000	9,000	9,000
05907 5621	West Street Utilities	11,354	14,000	12,000	12,000	12,000
05907 5805	Computer Operations	32,250	58,481	59,856	55,236	55,236
05907 5811	Payroll Services	458	1,000	1,000	1,000	1,000
05907 7141	Postage	3,847	2,000	2,000	2,000	2,000
05907 7142	Utility Billing Services	12,113	10,000	10,000	10,000	10,000
	TOTAL GENERAL ADMINISTRATION	431,064	504,701	493,646	484,026	484,577
05907 5910	Debt Service-Interest	100,001	122,583	101,338	101,338	101,338
05908	Capital					
05908 5990	Transfer Water Capital Fund	74,000	-	255,119	54,275	46,275
	TOTAL CAPITAL	74,000	-	255,119	54,275	46,275
	TOTAL REVENUES	2,281,919	2,105,000	-	2,128,506	2,128,506
	TOTAL EXPENSES	1,460,608	1,568,784	1,789,103	1,577,139	1,576,890
	Revenue Over / (Under) Expenses	821,311	536,216	(1,789,103)	551,367	551,616
	Other Budgetary Transactions					
	Debt Service Principal	(588,929)	(582,143)	(587,143)	(587,143)	(587,143)
	Contribution from Assessments	59,931	46,500		36,500	36,500
	Net Results from Operations	322,313	573	(2,376,246)	724	973

**Cromwell Fire District
2016 - 2017 Proposed Budget
Water Capital Fund**

Description	Requested	Executive Director	Exec Comm & BOC
Meters	\$ 40,000	\$ 40,000	\$ 40,000
Hydrants	21,000	15,000	15,000
VFD's for Wells 3 & 4 (includes electrician)	85,000	-	-
Distribution Study (last done in 2001, should be every 10-15 years)	77,000	36,500	36,500
Wacker Double Drum Roller	27,000	-	-
Wacker Vibrating Rammer	2,500	2,500	2,500
NEW WATER MAINS (Bonding)	n/a	n/a	n/a
Fortinet Firewall (Computer Services)	2,619	2,619	2,619
Close Out-Balance from Completed Projects		(42,344)	(50,344)
Total	\$ 255,119	\$ 54,275	\$ 46,275