

Cromwell Fire District

1 West Street
Cromwell, CT 06416
Telephone 860-635-4420

FIRE DISTRICT OFFICE
WATER DIVISION

FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE

CROMWELL FIRE DISTRICT JOB DESCRIPTION

Job Title: Maintainer III

Department: Cromwell Fire District – Water Division

Salary Matrix: \$44,983 -- \$54,673

Hours: Monday – Friday, 7:30 AM - 4:00 PM (1/2 hr. lunch)

Immediate Supervisor: Water Division Foreman

Primary Purpose:

Under the supervision of the Water Division Foreman, you will perform a full range of skilled level work related to the construction, maintenance, and repair of all water system facilities, including metering and valve control; operate a wide variety of heavy construction equipment, heavy trucks, and power tools; and perform other related work as required. The Utility Worker may be required to perform manual and semi-skilled work in construction, maintenance, and repair of water system lines, pumping stations, facilities, and equipment. This includes installing, inspecting and repairing meters as well as participating in the reading of water meters for billing purposes and monitoring the Water Division's production and storage control and alarm systems.

Primary Responsibilities:

- Works on utility crews installing and repairing mains, service lines, fire hydrants, meters, valve, and other appurtenances. Performs other duties relating to construction and maintenance of District property.
- Operates heavy equipment, including backhoes and related equipment, to bore or excavate for installations or repairs to the distribution system; backfills and moves dirt and grades surfaces.
- Operates a jack-hammer, dump truck, pipe saw, other hand tools, water pumps, and performs other manual work required to access and repair/replace damaged water lines, replace sections, or install new water lines. Must be aware of and comply with all OSHA requirements and recommendations for these activities.
- Taps water mains; installs, repairs, or removes AC, steel, copper, or plastic service lines; installs industrial, commercial, or residential water meters; measures, cuts pipe to fit.

CFD Mtnr III cont'd.

- Prepares job site for work by setting up and placing warning devices and traffic barricades; ensures that material and tools are available as needed, returns tools and equipment to their proper place; keeps tools and supplies in a clean and orderly manner on the job; keeps work area in a clean and orderly condition.
- Locates and inspects valves, hydrants, and meters from maps, drawings, and sketches; may turn off fire hydrants, mains or services for emergency request or at consumer request.
- Performs physical labor as required, including using shovel, pick, and bar to excavate and backfill holes and trenches; installs shoring, and bracing in holes and trenches as required; mixes and shovels concrete mixture into place; tamps and/or operates vibrator to ensure proper distribution of aggregate; replaces and/or installs concrete around fire hydrants, manhole covers; gate pots, meter boxes, and related fixtures.
- Completes required training and following Water Division guidelines for the daily operation and maintenance of the pumping stations, feed and control facility, storage tank including taking and recording readings, maintaining chemical levels and safety reporting.
- Participates in the rotation of On-Call duty on a weekly basis and will be available for call-in during any Water Division emergency.
- Performs other work as required. Other tasks and responsibilities may be required as needed.

Qualifications Profile:

- Must possess and maintain a valid Connecticut Commercial Driver's License (CDL).
- Must be able to operate heavy construction equipment including pay loaders, backhoes and related equipment.
- At least one-year experience in construction work strongly preferred.
- Required to have the ability to relate effectively to the public and communicate with customers.
- Required to have sufficient stamina and good health to lift heavy objects and perform strenuous physical labor in all poor weather conditions such as heat, cold, rain and snow.
- Must have H.S. diploma or equivalent.
- Required to obtain, the State of CT Water Treatment Plant Operator Certification and Distribution System Operator Certification within the time requirement established by the Cromwell Fire District- Water Division.
- Must live within a 20 mile radius of Cromwell and be able to respond to emergency calls within 30 minutes when on-call.
- When on-call you are required to stay within a 20 mile radius of Cromwell and to respond to emergency calls within 30 minutes.

Please send resume to Cromwell Fire District, Water Division, Att: Joe Palmieri, 1 West Street, Cromwell, CT 06416