

# Cromwell Fire District

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FIRE DISTRICT OFFICE  
WATER DIVISION

FIRE DEPARTMENT  
FIRE MARSHAL'S OFFICE

## BOARD OF COMMISSIONERS

### By-Laws Committee Meeting

Tuesday, April 23, 2019

5:30 PM

105 Coles Road  
Cromwell, CT

Present: Commissioners Charles Epstein (Chairman), Jason Hinnners and Robert Donohue. Also attending were Executive Director Julius Neto and Commissioners Roger Rukowicz and John Hamlin. Commissioner and Committee member Mertie Terry had an excused absence.

- I. Call to Order. The meeting was called to order at 5:30 PM by Chairman Epstein.
- II. Approval of Agenda. A motion was made by Commissioner Hinnners, seconded by Commissioner Donohue and unanimously approved to accept the agenda as submitted.
- III. Public Comment. There were no public comments at this time.
- IV. New Business
  - A. Review/Discussion/Possible Decision on By-Law Revisions. The Chairman stated the purpose of this meeting is to adopt the By-Laws with the most recent changes that were made. The Chairman reviewed the draft with the changes noted on the specific pages. On Page 2, Article IV, Item B., Item c. was added to read: Candidates or Commissioners cannot be employees of any kind of the Cromwell Fire District.

On page 9, Item C. an addition to item a. was added after the last sentence. That read: No District employee, Fire Department Chief Officer, Fire Department Captain or Fire Department Lieutenant shall be appointed as the Chairman or Vice-Chairman of the Pension Committee or the Fire Operations Committee. It was noted this verbiage was not added. It was part of the original language of that item, and the Committee members wondered if it was necessary because it was clarified back on Page 2 of the document. Based on current discussions regarding volunteers and pensions, it was agreed to leave the language as is.

The next item for discussion was on Page 14, Article XV. Subheadings were added under Article XV, before Item A. It read: Cromwell Fire District Operational Division Heads, the next subheading was Cromwell Fire District. Also added on the same page after item A.d., was Cromwell Fire District Division of Fire and EMS Services. Also added on Page 15, before Item E. was the subheading Cromwell Fire District Division of Water Operations.

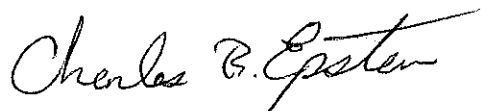
Also on Page 15 after Item E. a subheading was added of Cromwell Fire District Division of Communications was added with an Item F. Communications Manager, with items a. through d. added. Item a. stated: shall operate under the provisions of and within the specific duties spelled out in his/her job description; b. Shall abide by all laws of the State of Connecticut; c. Shall abide by all collective bargaining agreements that are in force within the Cromwell Fire District; d. The Communications Manager shall be properly qualified and certified for the duties of his/her office and may be removed at any time for cause by action of the Board.

A motion was made by Commissioner Donohue, seconded by Commissioner Hinnners and unanimously approved to accept the By-Laws as changed and to be forwarded to the full Board of Commissioners for approval. Once approved by the full Board, the amended By-Laws shall be added to the Agenda of a Special District meeting for a Town vote.

The Executive Director noted that if the full Board is to approve the By-Law changes, it will not be until their next monthly meeting which is scheduled on the same night, but after the Special District meetings already scheduled. Mr. Neto suggested that through FOI, a vote by the Board may be conducted through email under special circumstances. Mr. Neto will research that option so that By-Law approval can be added to the Special District Meeting agenda for May 21..

- V. Commissioners' Comments. There were no comments to report.
- VI. Public Comment. There were no public comments to report.
- VII. Adjournment. A motion was made by Commissioner Donohue, seconded by Commissioner Hinnners and unanimously approved to adjourn the meeting at 5:50 PM.

Respectfully submitted,



Charles R. Epstein, Chairman

Nancy Deegan  
Recording Secretary  
4-29-19