

Cromwell Fire District

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FIRE DISTRICT OFFICE
WATER DIVISION

FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE

BOARD OF COMMISSIONERS Special By-Laws Committee Meeting

Thursday, June 4, 2020

5:00 PM

Via Conference Call
1 West Street
Cromwell, CT

Present: Commissioners Charles Epstein (Chairman), Mertie Terry, Jason Hinnners and Robert Donohue. Also on the call were Commissioners Allan Spotts, John Hamlin and Lee Brow.

Per Executive Order No. 7B, Governor Lamont has ordered and directed that in-person open meeting requirements be suspended. Therefore, the Special By-Laws Committee meeting will be held via conference call. Members of the public may send questions or comments to: meetings@cromwellfd.com on any agenda items.

- I. Call to Order. The meeting was called to order at 5:16 PM, by Chairman Epstein.
- II. Approval of the Agenda. A motion was made by Commissioner Hinnners, seconded by Commissioner Donohue and unanimously approved to accept the agenda as submitted.
- III. Public Comment. The Executive Director had not received any public comments to report.
- IV. New Business
 - A. Review/Discussion/Possible Decision on By-Law Revisions. Chairman Epstein suggested that the Committee do a quick review of each Article of the Bylaws and highlight those areas that need addressing.

A motion was made by Commissioner Brow, seconded by Commissioner Hinnners and unanimously approved that the Committee would review the current Bylaws article by article. If there are questions or concerns with an article, it will be highlighted as such; moving on to the next article. Once the review is complete, the Committee will go back to each Article highlighted for re-writes. President Brow added that the purpose of this meeting for those that are not on the Committee is to forward questions or concerns that they would like the Committee to address.

The first item to be reviewed was the Mission Statement. There were no questions or concerns on the Mission Statement.

The following Articles were reviewed by the Committee, and it was agreed that no changes need to be made. Those Articles are: I, II, III, IV, V, VII, VIII, IX, X, XI and XVI.

Regarding Article VI, it was noted that somewhere in one of the Articles, a note should be made to add that the President of the Board of Commissioners receives a monthly \$150 stipend. This needs to be added somewhere as a point of clarification. The Committee highlighted Article VI, Item A. The suggestion is to add an Item h. regarding the stipend under Item A.

Article XII was highlighted. This article has to do with uniforms. The Committee agreed this Article needs closer review for possible changes.

The next item was Article XIII. Item A.b. was highlighted regarding the timeframe for public comment. Item A.c. was highlighted regarding the order of business on the agenda. Also highlighted was Item E. regarding conflict of interest.

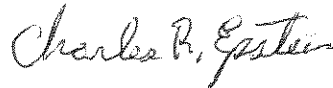
The next item was Article XIV. Item A. was highlighted. Item C. was highlighted for discussion regarding Standing Committees. Item D.c. was highlighted regarding the Pension Committee. Item D.d. was highlighted regarding the Personnel Committee. Item F. was also highlighted regarding Special Committees.

The next item was Article XV. This Article was highlighted for discussion. The only two items not needed to be discussed are Items A. and B.

Chairman Epstein suggested scheduling another meeting to begin reviewing the Articles that are highlighted. He also suggested that the other Board members not on this Committee be made aware of what items were highlighted for discussion and asked if they have anything to add to the discussion on these items.

- V. Commissioners' Comments. There were no Commissioners' Comments other than scheduling the next meeting of the By-Laws Committee for Thursday, June 18, 2020, at 5:00 PM, at 1 West Street.
- VI. Adjournment. There being no further business, a motion was made by Commissioner Brow, seconded by Commissioner Hinnars and unanimously approved to adjourn the meeting at 6:05 PM.

Respectfully submitted,



Charles R. Epstein, Chairman

Nancy Deegan
Recording Secretary
6-23-20