

**CROMWELL FIRE DISTRICT  
PERSONNEL COMMITTEE MEETING**

Thursday, September 24, 2020

5:30 PM

Via Conference Call  
Coles Road Firehouse  
105 Coles Road  
Cromwell, CT

Per the Executive Order No. 7B, Governor Lamont has ordered and directed that in-person open meeting requirements be suspended. Therefore, the Personnel Committee Meeting will be held via conference call. Members of the public may send questions or comments to [meetings@cromwellfd.com](mailto:meetings@cromwellfd.com) on any agenda items.

--A G E N D A--

- I. Call to Order
- II. Approval of Agenda
- III. Public Comment -- Members of the public may forward comments to the email address as noted (see above)\*
- IV. Old Business
- V. New Business
  - A. Discussion and Possible Approval of Executive Director Job Description
  - B. Discussion and Possible Approval of Deputy Fire Marshal Job Description
- VI. Commissioners' Comments
- VII. Executive Session -- Executive Director Performance Review
- VIII. Adjournment

Committee members: Commissioners Mertie Terry (Chairwoman), Johnathon Hamlin, David Colligan and Jason Hinners

\*Rules for Public Comment: 1) Each Speaker will have a total of 3 minutes to speak; 2) the President of the Commission or Board Committee Chairs shall recognize only one speaker at a time; 3) Citizen's comment period is to provide the public the opportunity to make comments regarding matters of public concerns. All questions and comments shall be directed to the President or Committee Chairs and will be taken under advisement. There will be no open debate with the Commissioners and 4) the President or Board Committee Chairs shall have the right to discontinue recognition of any speaker whom they believe is not using proper decorum for a public meeting, is verbally abusive towards anyone, becomes belligerent or uses profanity.