

**CROMWELL FIRE DISTRICT**  
**SPECIAL PERSONNEL COMMITTEE MEETING**

Via Conference Call

**Tuesday, September 1, 2020**

5:30 PM

Coles Road Firehouse

105 Coles Road

Cromwell, CT

Per Executive Order No. 7B, Governor Lamont has ordered and directed that in-person open meeting requirements be suspended. Therefore, the Commissioners' Personnel Committee Meeting will be held via conference call. Members of the public may send questions or comments to [meetings@cromwellfd.com](mailto:meetings@cromwellfd.com) on any agenda items.

--A G E N D A--

- I. Call to Order
- II. Approval of Agenda
- III. Public Comment – Members of the public may forward comments to the email address as noted (see above)
- IV. New Business
  - A. Fire Marshal Hiring Process and Job Description Approval
  - B. Fire Inspector Hiring Process and Job Description Approval
  - C. District Vacation and Mask Policy COVID-19
  - D. Discussion on Executive Director 2019 Work Performance
- V. Commissioners' Comments
- VI. Executive Session – Petition for Union Membership for Part-Time Firefighters
- VII. Adjournment

\*Rules for Public Comment: 1) Each Speaker will have a total of 3 minutes to speak; 2) the President of the Commission or Board Committee Chairs shall recognize only one speaker at a time; 3) Citizen's comment period is to provide the public the opportunity to make comments regarding matters of public concerns. All questions and comments shall be directed to the President or Committee Chairs and will be taken under advisement. There will be no open debate with the Commissioners and 4) the President or Board Committee Chairs shall have the right to discontinue recognition of any speaker whom they believe is not using proper decorum for a public meeting, is verbally abusive towards anyone, becomes belligerent or uses profanity.