

Cromwell Fire District

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FIRE DISTRICT OFFICE
WATER DIVISION

FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE

BOARD OF COMMISSIONERS Special Personnel Committee Meeting

Tuesday, October 18, 2022

5:45 PM

**Coles Road Firehouse
105 Coles Road
Cromwell, CT**

Present: Commissioners Robert Donohue (Chairman), David Colligan and Mertie Terry. Also attending were Executive Director Julius Neto, Interim Fire Chief Jason Brade and President Roger Rukowicz. Commissioner John Sokolowski was absent. Commissioners McIntyre and Smith also attended.

- I. Call to Order. The meeting was called to order at 5:45 PM, by Chairman Donohue.
- II. Approval of Agenda. A motion was made by Commissioner Rukowicz, seconded by Commissioner Terry and unanimously approved to accept the agenda as presented.
- III. Public Comment. There were no public comments to report.
- IV. New Business
 - A. Discussion and Possible Approval of the New Fire Chief's Contract. The Executive Director sent electronic copies of the draft contract to the Committee members a couple of days ago. He also had hard copies available at this meeting. The Executive Director and President met with the current Assistant Fire Chief (Interim Fire Chief) several times as requested by the Board of Commissioners at their last special Commissioners' meeting. The request was to open up contract negotiation dialogue to create a document that meets the needs of the District, the taxpayers and Ass't Chief Brade. They believe they have drafted a document that is fair and equitable. A job description was also attached to the contract. Commissioner Terry emphasized the importance of community relations in the job description, but noted that her comments were not a criticism. Executive Director Neto referenced the essential duties and responsibilities of the Fire Chief that were listed on pg. 2, 4th bullet as well as a reference at the bottom of that page regarding community relations.

A motion was made by Commissioner Colligan, seconded by Commissioner Terry and unanimously approved to accept the new Fire Chief's contract and promoting Assistant Fire Chief Jason Brade to the position of Fire Chief of the Cromwell Fire Department effective October 24, 2022.

- V. Commissioners' Comments. President Rukowicz wanted to thank everyone that was involved with the new Fire Chief's contract; the Executive Director, the Personnel Committee, the rest of the Commissioners. He feels this is a great step forward in the right direction. He congratulated Chief Brade.
- VI. Adjournment. There being no further business, a motion was made by Commissioner Colligan, seconded by Commissioner Terry and unanimously approved to adjourn the meeting at 5:53 PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Robert Donohue".

Robert Donohue, Chairman

Nancy Deegan
Recording Secretary