

# Cromwell Fire District

1 West Street  
Cromwell, CT 06416  
Telephone 860-635-4420

FIRE DISTRICT OFFICE  
WATER DIVISION

FIRE DEPARTMENT  
FIRE MARSHAL'S OFFICE

## BOARD OF COMMISSIONERS

### Personnel Committee Meeting

Tuesday, November 14, 2023

5:30 PM

Coles Road Firehouse  
105 Coles Road  
Cromwell, CT

Present: Commissioners John Sokolowski (Chairman), Mertie Terry, Charles Epstein. Also attending were Executive Director Julius Neto, Chief Brade

- I. Call to Order. The meeting was called to order at 5:31 PM, by Chairwoman Sokolowski.
- II. Approval of Agenda. A motion was made by Commissioner Epstein, seconded by Commissioner Terry and unanimously approved to accept the Agenda as submitted.
- III. Public Comment. None
- IV. Old Business. There was no old business to report.
- V. New Business
  - A. Presentation by Executive Director of the Water Division and Communication Manager's pay for individuals that that have been assigned new responsibilities and have been identified has being below market on their hourly pay. See attached document. Motion was made by Commissioner Epstein to accept the recommendations that were presented for the Water Division with and effective date of 11/20/23. Second by Commissioner Terry. All voted in the affirmative.  
  
Motion was made by Commissioner Epstein to recognize and approve the recommendations to increase the Communications Manager hourly rate to reflect the new responsibilities surrounding the additional I T tasks, effective on 7/1/2023. Seconded by Commissioner Terry. All voted on the affirmative.
  - B. Moved into Executive session for the discussion on Chief's Brade annual review. Motion to go into Executive session made by Commissioner Epstein at 6:24 PM seconded by Commissioner Terry.  
  
Motion made by Commissioner Epstein to go out of Executive session at 7:43 PM seconded by Commissioner Terry.

Reconvened regular personnel meeting at 7:44 PM. Motion made by Commissioner Epstein seconded by Commissioner Terry.

Commissioner Epstein made a motion to accept Chief Brade review that exceeds expectations with a salary increase of 3%. Seconded by the Chair Sokolowski. Commissioner Sokolowski and Commissioner Epstein voted in favor and Commissioner Terry abstained. The motion carried.

Adjournment: Motion made by Commissioner Epstein, at 7:45 PM seconded by Commissioner Terry.

Attest: John Sokolowski  
Chairman of Personnel Committee

JCN