

Cromwell Fire District

2017 - 2018 Proposed Budget

May 22, 2017

Cromwell Fire District
2017 - 2018 Proposed Budget
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**Cromwell Fire District
2017 - 2018 Proposed Budget
Overall Summary**

	<u>General Fund</u>	<u>Water Fund</u>	<u>Total</u>
Total Revenues	3,691,398	2,154,300	5,845,698
Total Expenses	<u>(3,333,318)</u>	<u>(1,454,489)</u>	<u>(4,787,807)</u>
Subtotal	358,080	699,811	1,057,891
Transfers In / (Out)	(88,500)	(19,891)	(108,391)
Debt Service (Principal & Interest)	<u>(269,580)</u>	<u>(679,920)</u>	<u>(949,500)</u>
Total Surplus / (Deficit)	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

General Fund

**Cromwell Fire District
2017 - 2018 Proposed Budget
General Fund - Summary**

2017 - 2018 Proposed Budget

Description	Actual 2015-2016	2016-2017 Budget	Executive Committee
TOTAL GENERAL FUND REVENUE	3,615,077	3,595,827	3,691,398
TOTAL TAX COLLECTOR	41,248	75,000	86,545
TOTAL COMMISSION EXPENSES	10,709	16,000	16,000
TOTAL COMPUTER OPERATIONS	81,679	85,222	90,922
TOTAL ADMINISTRATIVE ACCOUNT	342,910	345,525	348,951
TOTAL OFFICE OF THE CHIEF	217,187	159,400	190,850
TOTAL EMS/Fire OPERATIONS	820,956	894,500	924,650
TOTAL SIGNALS & ALARMS	5,070	6,500	7,000
TOTAL FIRE MARSHAL	166,629	175,135	180,276
TOTAL COMMUNICATIONS CENTER	370,976	352,000	380,000
TOTAL BUILDINGS & GROUNDS	203,491	234,260	167,950
TOTAL VOLUNTEER TRAINING	16,556	25,000	14,600
TOTAL INSURANCE AND BENEFITS	680,692	761,096	765,684
TOTAL DEBT SERVICE	341,880	278,795	269,580
TOTAL APPARATUS & EQUIPMENT	183,622	186,558	159,890
TOTAL MISCELLANEOUS	274	-	-
Operating Transfers Out	50,000	-	88,500
TOTAL REVENUES	3,615,077	3,595,827	3,691,398
TOTAL EXPENSES	3,533,878	3,594,990	3,691,398
Revenue Over / (Under) Expenses	81,199	838	-

**Cromwell Fire District
2017 - 2018 Proposed Budget
General Fund - Detail**

**2017 - 2018
Proposed Budget**

Account Number	Description	Actual 2015-2016	2016-2017 Budget	Executive Committee
01	General Fund			
01 4100	Property Taxes-Current Year	2,893,089	2,696,764	2,755,000
01 4110	Property Tax-Prior Year	14,503	15,000	14,000
01 4120	Interest on Property Taxes	7,363	12,000	9,000
01 4130	Liens on Property Taxes	(1,176)	(1,500)	(1,200)
01 4350	EMS Billing	659,580	710,000	680,000
01 4200	State Grants	5,631	1,500	1,500
01 4251	State Training Reimbursements	-	-	-
01 4252	FD Training Classes	870	500	500
01 4300	Interest Income	2,822	1,000	2,000
01 4450	Revenue Fire Marshal's Office	50	1,000	1,000
01 4900	Miscellaneous Revenue	7,554	7,500	9,000
01 4930	Employee Insurance Contribution	24,790	26,063	21,000
01 4995	Operating Transfers In	-	126,000	199,598
	TOTAL GENERAL FUND REVENUE	3,615,077	3,595,827	3,691,398
01100	Tax Collector			
01100 5805	Operating Expenses	41,248	75,000	86,545
	TOTAL TAX COLLECTOR	41,248	75,000	86,545
01101	Commission Expense			
01101 5805	Operating Expenses	10,709	16,000	16,000
	TOTAL COMMISSION EXPENSES	10,709	16,000	16,000
01103	Computer Operations			
01103 5105	Payroll (Less Water Division Share)	39,992	40,600	44,506
01103 5680	Non-Capital Equipment	2,307	4,000	4,500
01103 5805	Operating Expenses	39,380	40,622	41,916
	TOTAL COMPUTER OPERATIONS	81,679	85,222	90,922
01104	Administrative Account			
01104 5105	Admin PR (Less Water Div Share)	131,529	137,025	140,451
01104 5318	Administrative Fee-Water Department	-	-	-
01104 5320	Professional Fees	117,849	113,500	113,500
01104 5370	EMS Billing Services	58,355	60,000	60,000
01104 5620	West Street Utilities	11,038	15,000	14,000
01104 5805	Operating Expenses	7,434	5,000	6,000
01104 5811	Payroll Services	16,704	15,000	15,000
	TOTAL ADMINISTRATIVE ACCOUNT	342,910	345,525	348,951
01110	Office of the Fire Chief			
01110 5105	Payroll	189,484	142,100	163,500
01110 5319	Professional Fees	900	-	10,000
01110 5355	Recruitment & Morale	6,930	6,700	6,700
01110 5805	Operating Expenses	19,874	10,600	10,650
	TOTAL OFFICE OF THE CHIEF	217,187	159,400	190,850
01116	EMS/Fire Operations			
01116 5105	Payroll	383,323	400,000	450,000
01116 5106	Shift Coverage	140,325	140,000	140,000
01116 5110	Volunteer Point System	110,740	114,000	114,000
01116 5112	Payroll-Special Services	3,788	7,000	8,400
01116 5371	Paramedic Fees	20,840	37,000	37,000

**Cromwell Fire District
2017 - 2018 Proposed Budget
General Fund - Detail**

**2017 - 2018
Proposed Budget**

Account Number	Description	Actual 2015-2016	2016-2017 Budget	Executive Committee
01116 5372	Other Expenditures-Volunteer Stipend	56,500	60,000	60,000
01116 5373	Contribution-Volunteer Pension Fund	49,000	60,000	50,000
01116 5380	Medicals & Physicals	3,274	9,000	7,500
01116 5381	Volunteer Medical/Physicals	6,585	20,000	14,000
01116 5611	Consumable Supplies-EMS	16,662	22,000	16,150
01116 5612	Consumable Supplies-Fire	7,607	5,500	8,000
01116 5614	Oxygen	5,269	4,000	6,000
01116 5670	Uniforms	12,572	10,500	6,500
01116 5680	Non Capital Equipment	4,472	5,500	7,100
	TOTAL EMS/Fire OPERATIONS	820,956	894,500	924,650
01120	Signals & Alarms			
01120 5680	Non-Capital Equipment	3,356	5,000	5,000
01120 5805	Operating Expenses	1,714	1,500	2,000
	TOTAL SIGNALS & ALARMS	5,070	6,500	7,000
01121	Fire Marshal			
01121 5105	Payroll	148,734	154,280	158,137
01121 5460	Public Education & Fire Prevention	433	-	450
01121 5680	Non Capital Equipment	-	-	-
01121 5805	Operating Expenses	17,462	20,855	21,689
	TOTAL FIRE MARSHAL	166,629	175,135	180,276
01122	Communications Center			
01122 5105	Payroll	328,251	322,000	322,000
01122 5350	Training	3,396	2,000	3,500
01122 5670	Uniforms	3,000	2,500	3,000
01122 5680	Non-Capital Equipment	5,522	7,500	7,500
01122 5805	Operating Expenses	30,807	18,000	44,000
	TOTAL COMMUNICATIONS CENTER	370,976	352,000	380,000
01140	Buildings & Grounds			
01140 5105	Payroll	58,551	64,960	48,750
01140 5430	Repairs & Maintenance	24,890	87,600	26,500
01140 5451	Repairs & Maintenance - Court Street	16,989	-	7,400
01140 5452	Repairs & Maintenance - West Street	15,119	-	9,800
01140 5453	Repairs & Maintenance - Coles Road	15,439	-	4,800
01140 5621	Utilities-Court St	33,797	30,000	32,000
01140 5622	Utilities-West St	10,100	25,000	12,000
01140 5623	Utilities-Coles Rd	27,198	25,000	25,000
01140 5625	Utilities-Other	-	-	-
01140 5670	Uniforms	149	1,000	1,000
01140 5805	Operating Expenses	1,259	700	700
	TOTAL BUILDINGS & GROUNDS	203,491	234,260	167,950
01160	Training			
01160 5350	Training	16,360	20,000	12,500
01160 5351	Career Training	196	5,000	2,100
	TOTAL VOLUNTEER TRAINING	16,556	25,000	14,600
01220	Insurance and Benefits			
01220 5200	Payroll Tax Expense	124,332	126,632	130,589
01220 5210	Unemployment Compensation	60	5,000	7,000
01220 5230	Worker's Compensation Insurance	65,027	65,000	67,000

**Cromwell Fire District
2017 - 2018 Proposed Budget
General Fund - Detail**

**2017 - 2018
Proposed Budget**

Account Number	Description	Actual 2015-2016	2016-2017 Budget	Executive Committee
01220 5240	Dental Insurance	11,553	13,800	13,800
01220 5260	Medical Insurance	306,540	373,664	370,000
01220 5270	Life Insurance	4,883	5,000	5,000
01220 5290	Pension-Employer	47,673	50,000	42,295
01220 5291	Pension-MERS	71,202	70,000	75,000
01220 5520	Property/Liability Insurance	49,422	52,000	55,000
	TOTAL INSURANCE AND BENEFITS	680,692	761,096	765,684
01260	Debt Service			
01260 5926	Court Street Amortization	-	-	-
01260 5910	Debt Service-Interest	59,836	50,938	41,723
01260 5920	Debt Service-Principal	227,857	227,857	227,857
01265 5925	Capital Lease Payment	54,187	-	-
	TOTAL DEBT SERVICE	341,880	278,795	269,580
01300	Apparatus & Equipment			
01300 5105	Payroll	73,764	71,558	55,500
01300 5420	Repairs & Maintenance-Equipment	28,017	32,500	22,540
01300 5425	Repairs & Maintenance-Radios			5,000
01300 5430	Repairs & Maintenance-Vehicles	35,017	39,000	37,800
01300 5611	Consumable Supplies	12,602	11,000	8,000
01300 5613	Fuel/Oil	23,924	25,000	20,000
01300 5670	Uniforms	1,809	1,000	750
01300 5680	Non-Capital Equipment	7,563	4,500	8,500
01300 5805	Operating Expenses	926	2,000	1,800
	TOTAL APPARATUS & EQUIPMENT	183,622	186,558	159,890
01380	Miscellaneous			
01380 5800	Other Expenditures	274	-	-
	TOTAL MISCELLANEOUS	274	-	-
	Capital			
01402 5990	Operating Transfers Out	50,000	-	88,500
	TOTAL REVENUES	3,615,077	3,595,827	3,691,398
	TOTAL EXPENSES	3,533,878	3,594,990	3,691,398
	Revenue Over / (Under) Expenses	81,199	838	-

**Cromwell Fire District
2017 - 2018 Proposed Budget
Equipment Reserve Fund**

		2017 - 2018 Proposed Budget
Description	2016-2017 Budget	Exec Committee 2017 - 2018
Major Apparatus Repairs	\$ -	\$ 15,000.00
Court Street - Relocate Lobby HVAC Vent	6,000	-
Turn out Gear Replacement	15,000	30,000
Coles Road Masonry Repairs (building and entry wall)	-	5,000
Fire Hose replacement	4,000	4,000
SCBA Upgrade (6 SCBA)	42,000	30,000
Fortinet Firewall (Computer Services)	2,619	-
RedNMX Inspections System (FMO)	5,915	-
Coles Road Roof Replacement	50,000	-
Lift Gate replacement - Utility 1		3,400
radio replacement		50,000
Emergency Fire Dispatch Software (Communications)		48,000
Total Request	125,534	185,400
Transfer from Tower Fund		(48,000)
Close Out-Balance from Completed Projects	(125,534)	(48,900)
Transfer from General Fund	\$ (0)	\$ 88,500

Water Division Enterprise Fund

**Cromwell Fire District
2017 - 2018 Proposed Budget
Water Division Enterprise Fund - Summary**

2017 - 2018 Proposed Budget

Description	Actual 2015-2016	2016-2017 Budget	Executive Committee
TOTAL WATER DIVISION REVENUE	2,284,450	2,128,506	2,135,850
TOTAL PAYROLL	465,432	487,200	531,750
TOTAL POWER AND PUMPING	204,992	232,000	227,500
TOTAL TREATMENT	79,155	91,000	87,000
TOTAL TRANSMISSION & DISTRIBUTION	35,452	82,500	75,000
TOTAL OTHER OPERATING EXPENSES	45,586	52,000	54,350
TOTAL GENERAL ADMINISTRATION	415,306	484,577	478,889
DEBT SERVICE - INTEREST	80,272	101,338	102,777
TOTAL CAPITAL	-	46,275	19,891
TOTAL REVENUES	2,284,450	2,128,506	2,135,850
TOTAL EXPENSES	1,326,195	1,576,890	1,577,157
Revenue Over / (Under) Expenses	958,255	551,616	558,693
Other Budgetary Transactions			
Debt Service - Principal	(582,143)	(587,143)	(577,143)
Contribution from Assessments	55,384	36,500	18,450
Net Results from Operations	431,496	973	-

**Cromwell Fire District
2017 - 2018 Proposed Budget
Water Division Enterprise Fund - Detail**

**2017 - 2018
Proposed Budget**

Account Number	Description	Actual 2015-2016	2016-2017 Budget	Executive Committee
05	Water Fund			
05 4140	Interest Income On Assessment	15,562	3,000	750
05 4150	Interest on Receivables	30,818	24,000	24,000
05 4300	Interest Income	2,822	2,000	2,000
05 4400	Metered Sales To General Public	2,029,334	1,900,000	1,900,000
05 4402	Sales to Other Districts	36,685	35,000	40,000
05 4405	Seasonal & Hydrant Sales	122,174	115,000	120,000
05 4410	Miscellaneous Service Revenues	14,354	20,000	20,000
05 4411	Connection Charges/Inspections	17,675	15,000	15,000
05 4900	Miscellaneous Non-operating Revenue	3,430	3,000	3,000
05 4930	Employee Insurance Contribution	5,596	5,506	5,100
05 4990	Administrative Costs-Other Funds	6,000	6,000	6,000
	TOTAL WATER DIVISION REVENUE	2,284,450	2,128,506	2,135,850
05901	Payroll			
05901 5105	TOTAL PAYROLL	465,432	487,200	531,750
05902	Power and Pumping			
05902 5434	Maint. of Structures & Improvements	1,689	5,000	4,000
05902 5435	Maint. of Pumping Equipment	12,990	20,000	22,000
05902 5620	Power	189,284	205,000	200,000
05902 5800	Other Expenditures	1,029	2,000	1,500
	TOTAL POWER AND PUMPING	204,992	232,000	227,500
05903	Treatment			
05903 5630	Chlorine	10,976	14,000	12,000
05903 5631	Aqua-Mag	22,691	23,000	23,000
05903 5632	Fluoride	18,563	19,000	17,000
05903 5805	Operating Expenses	26,926	35,000	35,000
	TOTAL TREATMENT	79,155	91,000	87,000
05904	Transmission & Distribution			
05904 5319	Outside Services	11,656	16,000	10,000
05904 5436	Maint. of Reservoir	-	7,500	5,000
05904 5437	Maint. of Trans & Distr Main	9,145	18,000	20,000
05904 5438	Maint. of Services	8,547	25,000	25,000
05904 5439	Maint. of Meters	1,477	6,000	5,000
05904 5440	Maint. of Hydrants	4,627	10,000	10,000
	TOTAL TRANSMISSION & DISTRIBUTION	35,452	82,500	75,000
05908	Other Operating Expenses			
05908 5621	Utilities	5,388	6,000	8,100
05908 5802	Uniforms	4,522	3,500	4,250
05908 5880	Truck & Garage Expense	35,675	42,500	42,000
	TOTAL OTHER OPERATING EXPENSES	45,586	52,000	54,350
05907	General Administration			
05907 5200	Payroll Tax Expense	34,239	37,271	40,679
05907 5210	Unemployment Compensation	-	1,000	1,000
05907 5230	Worker's Compensation Insurance	16,257	16,500	17,000
05907 5240	Dental Insurance	6,019	6,600	6,600
05907 5260	Medical Insurance	145,362	182,470	180,000
05907 5270	Life Insurance	2,045	2,000	2,000

**Cromwell Fire District
2017 - 2018 Proposed Budget
Water Division Enterprise Fund - Detail**

2017 - 2018 Proposed Budget
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Account Number	Description	Actual 2015-2016	2016-2017 Budget	Executive Committee
05907 5290	Pension-Employer	31,503	40,000	32,695
05907 5319	Outside Services	3,679	6,000	5,000
05907 5320	Professional Fees	63,886	73,500	70,500
05907 5520	Property/Liability Insurance	28,170	23,000	26,000
05907 5610	Office Operations Expense	7,716	7,000	7,000
05907 5615	Tele-communications	7,187	9,000	9,000
05907 5621	West Street Utilities	11,260	12,000	12,000
05907 5805	Computer Operations	44,547	55,236	56,715
05907 5811	Payroll Services	554	1,000	700
05907 7141	Postage	2,892	2,000	2,000
05907 7142	Utility Billing Services	9,990	10,000	10,000
	TOTAL GENERAL ADMINISTRATION	415,306	484,577	478,889
05907 5910	DEBT SERVICE - INTEREST	80,272	101,338	102,777
05908	Capital			
05908 5990	Transfer Water Capital Fund	-	46,275	19,891
	TOTAL CAPITAL	-	46,275	19,891
	TOTAL REVENUES	2,284,450	2,128,506	2,135,850
	TOTAL EXPENSES	1,326,195	1,576,890	1,577,157
	Revenue Over / (Under) Expenses	958,255	551,616	558,693
	Other Budgetary Transactions			
05 2505	Debt Service - Principal	(582,143)	(587,143)	(577,143)
05 1308, 1311	Contribution from Assessments	55,384	36,500	18,450
	Net Results from Operations	431,496	973	-

**Cromwell Fire District
2017 - 2018 Proposed Budget
Water Capital Fund**

2017 - 2018 Proposed Budget
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Description	2016-2017 Budget	Exec Committee 2017 - 2018
Meters	\$ 40,000	\$ 40,000
Hydrants	15,000	-
VFD's for Wells 3 & 4 (includes electrician)	-	108,000
Distribution Study (last done in 2001, should be every 10-15 years)	36,500	40,000
Wacker Vibrating Rammer	2,500	-
NEW WATER MAINS (Bonding)	n/a	-
Fortinet Firewall (Computer Services)	2,619	-
Chem-Feed Transfer switch replacement		20,000
Well 4 - Spare 250HP motor		21,000
2017 Ford F-250 4x4		28,200
Fisher 8'6" plow		6,300
Whelen light bar		3,000
Husqvarna walksaw		7,500
Total Request	96,619	274,000
Close Out-Balance from Completed Projects	(50,344)	(254,109)
Transfer from Water Division Enterprise Fund	\$ 46,275	\$ 19,891